

2019 HOST AND SANITATION FORM

NAME _____ CABIN # _____
CLUB _____ TENT # _____

Host and Sanitation duties should begin by noon on Saturday. Stock of supplies and general cleanliness should be re-checked at the end of the weekend (approx. 5pm Sunday). Please make sure to inform the Host and Sanitation Chair of supplies or repairs needed at the end of the weekend.

All bathroom supplies are in the cabinet and metal trash can in the large bathhouse. There is an additional smaller set of supplies in the bathroom at the top of the parking lot.

Checklist:

- Sweep both restrooms and steps. Brush cobwebs.
- Scour sinks in both restrooms and urinals.
- Clean toilets and showers. Rinse with cleaning solution.
- Mop and rinse floors as needed.
- Refill soap dispensers in both restrooms.
- Replace toilet tissue as required. Place a spare (wrapped) roll in the stalls as needed.
- Sweep the Pavilion area, meeting room, and steps.
- Replace burned out light bulbs or notify camp director.
- Check for obvious safety hazards and notify the camp director.

I have completed the above duties on ___/___/___ at _____pm, on behalf of

facility

Print Name

Signature

Approved by:

Host & Sanitation Chair or Camp Committee Member